



Film shooting authorization request

I the undersigned (person involved or legal representative of the juridical person)

..... born in

..... date.....

domiciled in

tel fax Taxpayer's code

number.....

Tax address.....e-mail

.....

As a legal representative of the

company¹.....

Registered

office.....

.....

Tel..... Fax.....Vat number

.....

e-mail

ASKS FOR

Permission to shoot films in the manner, for the purposes and with the means given below:

1) Period from to

2) To create:

films fiction documentaries shorts TV reportage commercials video clips

For commercials: local national international

3) Title.....

.....

¹ In the case where business is done with persons other than the legal representative, it is mandatory to present a specific act of proxy by the Company certifying the legal ownership to do business with the Office and the acts of the proceedings will be registered.

4) Film direction

.....;.....
.....

5) Actors.....

.....;

6) Production.....

.....;

7) Product name (if a commercial)

.....

Insurance cover (give the name of the insurance company and policy number if requested)

.....
.....

DATA.....

Firma



**THE REQUEST HAS TO BE PRESENTED TOGETHER
WITH THE GRAPHIC REPRESENTATION**

Film shooting authorization request from..... to.....

COMPANY.....TITLE.....
.....

Representative of the company on the filming location

.....**cell**.....

film fiction documentaries shorts TV reportage commercials video clips

For Office use only (Link to initial protocol no. dated))

FILMING LOCATION:

TRUCK PLACING:

sq.m. required for the SET..... sq.m. for no..... trucks

Set fittings yes no

Short escription

.....
.....
.....
.....
.....
.....
.....

Set equipments:

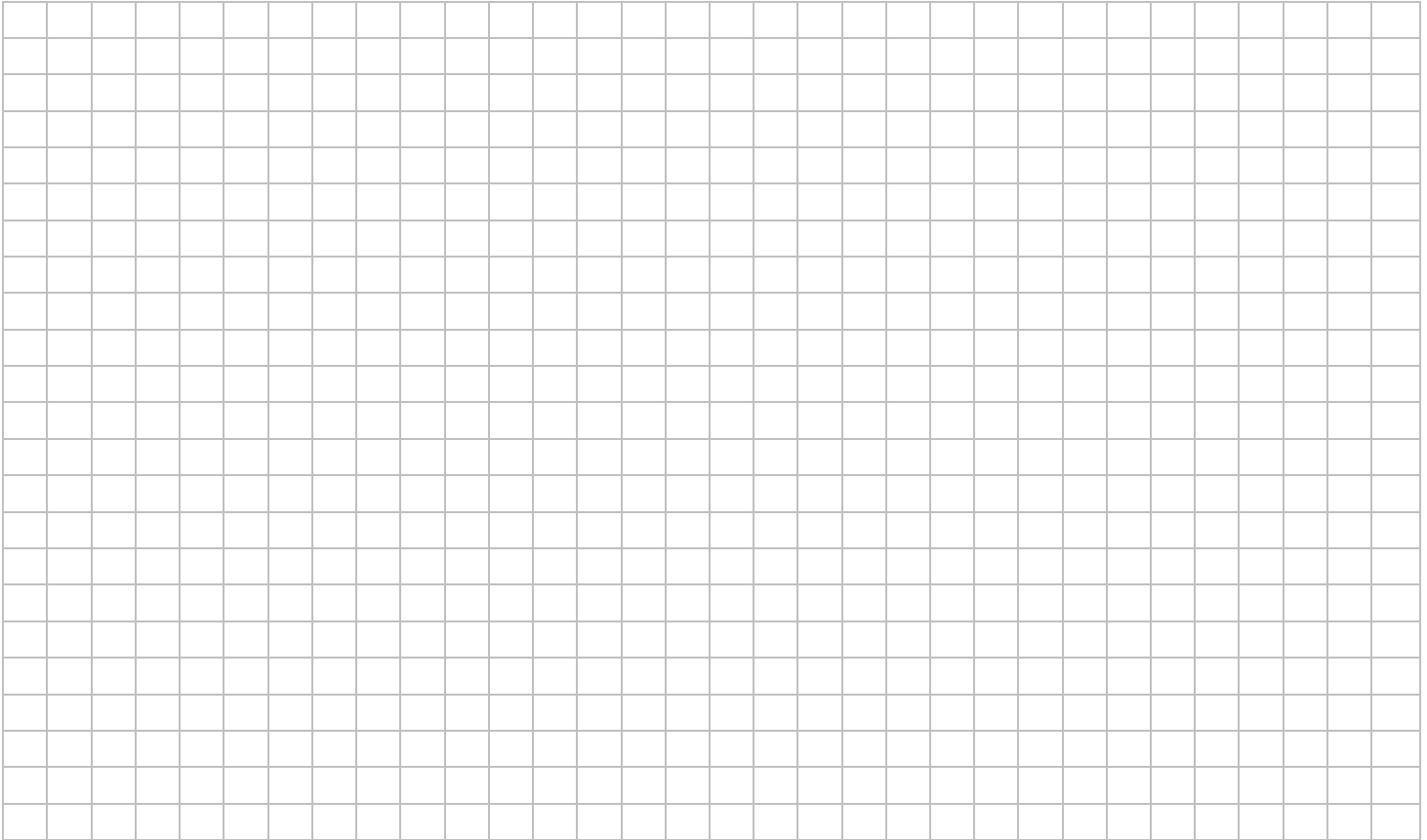
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Data.....

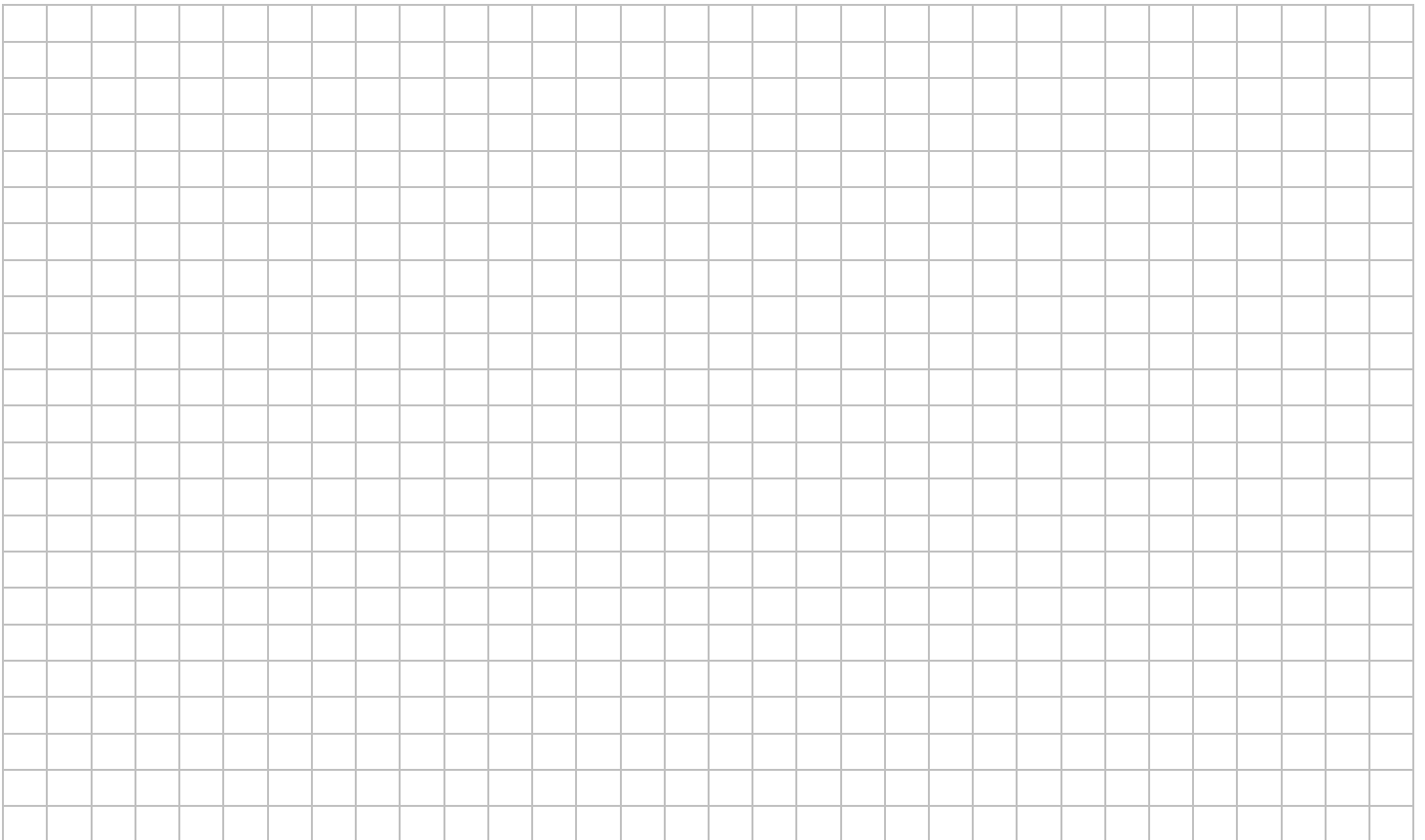
Signature.....

N.B. It has to be specified if films are to be shot indoors and/or outdoors and if there are any special effects, facsimiles of vehicles and police uniforms, firearms or animals

GRAPHIC REPRESENTATION OF SET



GRAPHIC REPRESENTATION OF location trucks



DATE

Signature.....

VEHICLE DETAILS

COMPANY _____ NAME _____

The vehicles will be used from _____ to _____

(1) Generating set– Camera Car – Truck – Van – Camper – Cine set-up vehicle - Automobile –Crane –

no.	NUMBER PLATE	TYPE (1)	Length	Width	Height	OVERALL DIMENSIONS

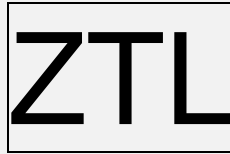
etc.

(2) When jib cranes are used, heights include the jib length.

The applicant (Person or Company or their legal representative), declares under his/her own responsibility, that the above vehicles comply with the current regulations for transport inside of Roma Capitale.

DATE _____

SIGNATURE _____



ROMA



Dipartimento Cultura
U.O. Autorizzazioni di Pubblico Spettacolo e cinetelevisive
Servizio Autorizzazioni Riprese Cinematografiche e fotografiche

Person involved [] Juridical person []

Surname and Name of Company

.....

(If juridical person Surname and Name of legal representative

.....)

born in date

.....

Resident in.....

Municipality.....District..... ZIP.....

tel. fax..... VAT entry.....

F.C.....

Having received authorization for shooting in the ZTL area.

Request permission to enter the ZTL on the day/days

.....

.....for the vehicles mentioned below:

(complied with the current regulations for transport within the bounds of the limited Roman areas..)

Table with 6 columns: NUMBER PLATE, TYPE, (1), NUMBER PLATE, TYPE, (1). It is a grid for recording vehicle information.

(1) FUEL - B=gasoline E=electric M= Methane P=Lpg I= hybrid G=diesel

The applicant (the person or Company involved or its legal representative) declares hereunder his/her responsibility that the above mentioned vehicles comply with the current regulations for transport within the bounds of the limited Roman areas (ZTL).

DATE _____

SIGNATURE _____

The sum to be paid is €..... for no.

Vehicles and has been paid on the on

C/C no 47172002 in the name of the Roma Capitale – Dip.Mobilità - Ufficio Permessi Centro Storico

Surname and Name or Company

UNDERTAKES TO PAY AS FOLLOWS:

- € 60,00 for proceedings dues (when the request is presented);
- EURO 16,00 for stamp tax (when the request is presented);
- The amount due for occupying public property (when authorization is given);
- The Superintendence fee when requested (when authorization is given);
- The envisaged payments will also have to be made should ZTL permission be requested.

Otherwise payments have to be made:

- by 2 non-negotiable Italian cheques, one(€16,00 for stamp) to the Treasurer's Office of the Department of Culture in Piazza Campitelli, 7, and one (€60,00 for setting up the administration) to Tesoreria Capitolina.

- or by Bank transfer: IBAN:IT69P0200805117000400017084 BIC UNCRITMM. (€76,00), is asked to indicate the reason "payment of the stamp duty for investigation and filming / photo: fromto ... name of the production / person

UNDERTAKES AS WELL:

- 1) To show the screenplay and the graphic description of the set only in the case of protected area shootings as stated in the D.M. 3/06/86 (c.d. "Decreto Galasso") as well as a specific insurance policy and cautionary deposit if requested by the Capitoline Superintendency;
- 2) To provide personally for the necessary permission for shooting in property not belonging to the Capitoline Administration.
- 3) To supply films and photographs of scenes taken in locations of greater historic/artistic importance for the purpose of creating an appropriate archive available for the operators;

DECLARES

- that he/she has taken note of the Municipal Regulations approved by the Del. C.C. n. 75 dated 2010 and later updates.

The Enquirer accepts his/her responsibility for any eventual damage to persons or goods that may occur during shooting, and further undertakes to comply with the current rules and regulations regarding the territory of the Roma Capitale as well as those mentioned in the Public Land Concession Act.

Undertakes to keep the permission once given for the entire period that the permission is valid.

I, the undersigned, am aware of the consequences concerning those who make false statements according to artt. 75 e 76 D.P.R. 445/2000.

It is ensured that in compliance with Dlgs 196/03, the information mentioned above will be used by the Administration involved for the sole purpose of the proceedings involved.

Date.....

Signature

- **Information to be undersigned after having taken note** -

I, the undersigned, (person involved or legal representative of the juridical person)
..... as the legal representative of the
Company declares that he/she has have taken
note of the Regulations in the del. C.C. n. 75/2010 and later updates, undertakes to pay the fee defined in
the Concession Act.

He/she further declares that the following information has been taken note of:

- If the concession has already been paid for, but the Company is not able to film, a request may be made for it, if justified, to be annulled prior to 24 hours before the expected date for filming and said payment may be used if made relative to the same filming and under the same conditions at a future date following a new request;
- In the case where filming takes place mainly or entirely in the city of Rome, having appropriately certified by presenting a production plan and the relative certificate underwritten by the Company or its legal representative, reductions or exemptions may be obtained according to the Current regulations;
- The Capitoline Administration will be responsible for recovering amounts relative to the incentives mentioned above, following controls, should the necessary conditions not have been met for said facilities.
- The Dipartimento Cultura has created a control body within the Administration, , to verify that all the conditions in conceding authorization have been met with.
- Should the conditions stated in the authorization not be met with, permission will consequently be withdrawn.
- In the case of clear abuse of the area occupied, considering the modalities envisaged in the Concession Act and the final product created, the Administration has the right to proceed to the withdrawal of the material in the ways and times as stated in the Current regulations.

I, the undersigned, am aware of the consequences to which I am subject if I make false declarations as stated in artt. 75 e 76 D.P.R. 445/2000.

It is ensured that in compliance with Dlgs 196/03, the information mentioned above will be used by the Administration for the sole purpose of the proceedings involved

Date.....

Signature.....